

**TITLE:** Adopt A Trail Crew Leader  
**LOCATION:** Eagle County, Colorado  
**DURATION:** April/May 2022 - October 31, 2022  
**OPEN DATE:** February 25, 2022  
**CLOSING DATE:** March 28, 2022



Learn More: <https://www.vvmta.org/>

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### **SUMMARY:**

The Vail Valley Mountain Trails Alliance (VVMTA) is excited to offer a seasonal full-time Adopt A Trail Crew Leader position. The Adopt A Trail Crew Leader will focus on working closely with VVMTA's Trails and Programs Director as well as the Trail Operations Manager to ensure the smooth and efficient operation of the VVMTA's Adopt A Trail program. The Adopt A Trail Coordinator's primary responsibilities will include scouting and identifying trail projects across Eagle County, strategizing and planning for the execution of these projects, and leading Adopt A Trail teams in the field to complete these projects. This position will require frequent work with volunteers, and will be required to convey the messages and value of the Adopt A Trail program to these volunteers while helping them grow their skills and motivate them to remain involved with the program.

### **ABOUT THE VVMTA:**

The VVMTA is the leading trail advocacy organization in Eagle County, CO. We promote stewardship of our public lands, sustainable trail building practices and a balance between recreation and conservation. We manage trail advocacy programs such as Adopt A Trail and Wildlife Trail Ambassadors, coordinate and train volunteers, educate trail users, and contribute our talents, guidance and time to support local land managers in various soft surface trail initiatives.

### **ABOUT THE ADOPT A TRAIL PROGRAM:**

The VVMTA launched the Adopt A Trail (AAT) program in 2016 with 30 local volunteer teams adopting 30 trails to maintain. Since then, the program has grown to include 75 volunteer teams adopting over 65 trails across all land managers in Eagle County that are maintained by an army of local volunteer trail stewards. Annually, the program engages over 800 volunteers who provide over 3,000 hours of volunteer trail stewardship activities.

### **LOCATION:**

- Eagle County, CO

### **DATES & TIME:**

- April/May - October 31, 2022
- Adopt A Trail Crew Leader will work no more than 40 hours per week
- Primary schedule is Monday - Friday
- Must be able to work occasional evenings and weekends

## **POSITION DUTIES & RESPONSIBILITIES:**

- Lead supervised trail work days with various volunteer teams to complete trail work projects
- Identify and inventory trail maintenance projects across trails located in Eagle County
- Keep an organized database of trail projects both completed and to be completed
- Strategize and plan for the future completion of trail projects
- Convey to teams and team members the importance of the Adopt A Trail program in accordance with the VVMTA's goals and objectives
- Communicate closely with VVMTA staff to schedule trail work days with Adopt A Trail teams
- Clean, maintain and inventory tools and other equipment
- Order signs, supplies, tools and other materials in coordination with the USFS and VVMTA staff.
- Log all trail work days with Adopt A Trail logs
- Document trail work with detailed before and after photos
- Maintain organizational platform for all records and documents
- Communicate regularly throughout the season with USFS, other land managers, VVMTA staff, and all volunteers
- Help coordinate rewards and recognition for volunteers, swag, incentives, AAT gear, etc.
- Maintain rosters of program participants and verify participation regulations
- Generate and organize documents of basic expectations, rules and regulations

## **EDUCATION & QUALIFICATIONS:**

- Required experience in trail maintenance and construction of sustainable soft surface trail, primarily for non-motorized use
- Required experience training and working with volunteers
- Required knowledge of standardized trail maintenance and construction practices, techniques, and methods
- Preferred experience working with land management agencies and other government entities
- Preferred experience with hand tools, power equipment, and heavy machinery directly related to trail maintenance and construction
- Strong communication skills, both written and verbal
- Personable and able to work within a customer service-based environment that involves routine interaction with the public

- Ability to work outdoors for long hours, performing manual labor in all types of conditions
- Competency to make judgment calls in the field around necessary trail improvements and diagnose problems
- Possess a strong attention to detail
- Ability to use web-based apps, software, and website to document work and record hours
- Preferred understanding of our local trails, spending significant time on them through various uses such as mountain biking, hiking, trail running, etc.
- Preferred experience with knowledge of desirable trail characteristics in our local trail system
- Positive attitude with versatility to adapt to a changing work environment
- U.S. Citizen with required forms of identification
- Must be 21 years of age or older with clean driving record

**PHYSICAL DEMANDS & WORK ENVIRONMENT:**

- Frequently required to stand, sit, walk, crouch, climb and squat
- Frequently required to walk on uneven or unstable surfaces
- Frequently required to hike or bike 1-4 miles a day
- Frequently required to travel and work remotely
- Frequently required to utilize hand and finger dexterity
- Frequently required to climb, balance, bend, stoop, kneel or crawl
- Frequent exposure to heat and cold
- Frequently required to lift and carry up to 25lbs
- Occasionally required to hike or bike upwards of 5-10 miles a day
- Occasionally required to upwards of 50lbs
- Occasionally required to be exposed to wet and/ or humid conditions
- Occasionally work near moving mechanical parts
- Occasionally work in high, precarious places
- Occasionally work around fumes, airborne particles, or toxic chemicals
- Continually exposed to outside weather conditions
- Willingness to travel (within Eagle County) during work week

**BENEFITS:**

- Ability to purchase health insurance through the One Valley Health Care Program
- Access to outdoor industry pro deals
- Gas/fuel stipend
- Cell phone stipend

**COMPENSATION:**

- \$18.00/hr - \$25.00/hr - commensurate with experience

**TO APPLY:**

- Send a resume and letter of interest to: [info@vvmta.org](mailto:info@vvmta.org)

*The Vail Valley Mountain Trails Alliance is an equal opportunity employer and welcomes a diverse pool of candidates in this search. This program is available to all without regard to race, color, national origin, disability, age, sex, political affiliation, or religion.*

*\*A seasonal worker is defined as a person who works for an employer who conducts business only during a defined period of time. Seasonal workers may also be hired in an occupation that operates only for a defined period of time. The season as defined by this job position is April/May 2022 through October 2022. Seasonal workers cannot collect unemployment benefits based on wages paid for the seasonal employment unless they are out of work during the specified season. Seasonal workers who work outside the season are no longer considered seasonal workers and may be able to collect unemployment benefits based on the seasonal wages.*